



## Hall Hire Terms and Conditions

**Terms and Conditions for Booking and Use of Rink at Manhattan Works, these must be accepted prior to any booking being confirmed:**

- Please provide your own First Aider and first aid kit
- Socks must be worn with all hire skates.
- Only clean and dry (Indoor) footwear to be worn on the rink.
- All furniture and equipment maybe be used but must be returned to its original position after use.
- Do not block fire escapes or “Keep Clear” areas. Please check they are clear on arrival and before leaving.
- Turn off all heating and lighting in toilets and changing rooms as well as the main hall prior to departure, leave changing room doors open to allow air flow, when not in use.
- Dundee Ducks Inline Roller Hockey Club reserve the right to refuse or cancel any booking, for any reason
- No food or drinks to be brought in or sold, without prior agreement
- No food or drinks are to be stored or used on the pad
- No persons under the age of 18 can make a rink booking
- Do not arrive any earlier than 20 minutes before your booking start time
- No personal items are to be plugged into any electrical socket, without being PAT tested
- All service users must have completed a Fire Risk Safety form prior to all bookings
- Dundee Ducks operate a strict no alcohol or drugs policy in the rink and grounds

### **Cancellations**

48-hour notice is required for cancellation of a confirmed booking, of up to 1 hour.

1 week notice is required to cancel or reduce a confirmed booking, by 2 hours.

4-week notice is required to cancel or reduce a confirmed booking by 3 hours or more

1 month notice is required to cancel a block booking, unless with prior arrangement.

All activities undertaken during a booking are done so at the individual users and groups own risk.

Rink is managed by Dundee Ducks @Manhattan, (NOT Showcase the Street). If you have any questions, please contact [rink.dundeeducks@outlook.com](mailto:rink.dundeeducks@outlook.com)